



SMALL GRANT PROGRAM GUIDELINES

Sumter County and Sumter County Cultural Commission's Small Grant Program is made possible through the South Carolina Arts Commission. Subgrants are made available to professional artists, arts organizations, and organizations offering cultural programming. Awards are based on the artistic and/or cultural merit of the project.

Deadlines

Grant Cycle	Application Deadlines	For Projects Starting
First	June 24, 2022	July-September, 2022
Second	August 3, 2022	October-December, 2022
Third	November 6, 2022	January-March, 2023
Fourth	February 5, 2023	April-June, 2023

Who is eligible for the Small Grant Program?

Organizations

Organizations submitting applications must be located in Sumter County and have a tax-exempt, non-profit status or qualified fiscal agent; have a qualified individual authorized by a board of directors to manage the project through its completion; have a commitment to making programs accessible to all individuals and groups in the community.

Individuals

Individuals applying must be a professional artist (those individuals who devote a major portion of their time to the practice and production of art through which they earn or endeavor to earn their livelihood); maintain a permanent residence in Sumter County, SC, for 6 months prior to the date of application and reside in Sumter County during the grant period. The applicant must not be a degree-seeking, full-time undergraduate student at the time of application, or during the grant period. The individual applicant must provide a resume and a portfolio or sample of their work, along with application.

Submitting Applications

Applications must be completed and submitted by the designated deadline above, and hand delivered to Patriot Hall/Sumter County Cultural Center, 135 Haynsworth Street, Sumter SC 29150, or [via email to patriothall@sumtercountysc.gov](mailto:patriothall@sumtercountysc.gov). If delivering a completed application to Patriot Hall please submit 2 additional copies of the application along with the original application.

Please completely fill out all sections of the application before submitting.

Other Considerations

- Grants are limited to \$2,000 per organization/individual in a fiscal year.
- All grantees are required to match the small grant award 1:1 (100% match). (Example: A \$500 grant from Sumter County must be met with \$500 by the organization or individual).
- Projects are judged on their artistic and/or cultural merit. Priority will be given to arts organizations and professional artists.
- A representative of the organization or the applicant may be asked to appear before the Small Grant Review Committee.
- If you receive an award, a contract will be issued listing the award amount and the grant requirements.
- Funds must be used as described in the grant application. Any changes must be approved in advance.
- The following credit must be given in all electronic and print publications, including advertising, brochures, news releases, newsletters, programs, websites, and social media sites, and other promotion and publicity. When space allows, the South Carolina Arts Commission logo should be used in conjunction with the credit statement.

Credit statement: "This project (or name of organization) is funded in part by the South Carolina Arts Commission which receives support from the National Endowment for the Arts."

- Grantees shall submit to the SC Arts Commission and the Sumter County Cultural Commission, the dates, times, and locations of events for evaluation.
- Grantee agrees to admit appropriate SC Arts Commission staff and SC Arts Commissioners at no charge.
- If grant funds are used for a ticketed event, 6 tickets must be provided to the Sumter County Cultural Commission.
- The final report form is provided and must be completed and submitted within 14 days of the end of the project.
- Sumter County reimburses expenses at the end of the grant upon presentation of necessary written receipts and/or other documentation.
- Grant recipients are asked to attend a grantee reception at the end of the grant year.

